

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

CT College of Education, Jalandhar

1.2 Address Line 1

CT College of Education

Address Line 2

Greater Kailash, Maqsudan

City/Town

Jalandhar

State

Punjab

Pin Code

144008

Institution e-mail address

ctce@ctgroup.in

Contact Nos.

8699700761

Name of the Head of the Institution:

Dr.Namesh Kumar

Tel. No. with STD Code:

0181-5009614,0181-5009613

Mobile:

8699700761

Name of the IQAC Co-ordinator:

Anju Sharma

Mobile:

9417748555

IQAC e-mail address:

ctce@ctgroup.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)_____

1.4 Website address:

www.ctgroup.in

Web-link of the AQAR:

www.ctgroup.in/AQAR2015-16.doc

NAAC Executive Committee No. & Date:

EC/60/A/095 5,6 June,2012

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.03	2012	04.07.2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

01.07.2009

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR __2012-13__08.08.2013____ (DD/MM/YYYY)
ii. AQAR __2013-14__10.09.2014____ (DD/MM/YYYY)
iii. AQAR __2014-15__26.10.2015____ (DD/MM/YYYY)
iv. AQAR __2015-16____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☒ Engineerin ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Guru Nanak Dev
University, Amritsar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="00"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="11"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Action Research
2. Reorganising classroom Interactions-Innovative Practices.
3. Models of Teaching

2.14 Significant Activities and contributions made by IQAC

- IQAC monitored activities of different cells/committees and club sin the college.
- Grievance Redressal Cell for the students, teachers and non-teaching staff.
- Environment awareness campaigns
- Seminar and rally regarding AIDS and Drug Addiction.
- Visit to community centres
- Remedial Teaching.
- Innovative practices in teaching-learning process
- Orientation program for Semester I Students
- Academic Audit of Faculty

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To develop learner friendly teaching material	Teachers prepared learning material and students were benefitted with this
Career guidance and placement measures to be adopted	Students being helped to get employment
To organise community linkage programmes	Visit to Apahaj Aashram Vridh Ashram were organised Visit to Verka milk Plant Parent-Teacher meet organised
To arrange educational tours and excursions	Educational tour and excursions organised

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	√			
UG	√			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☒

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	26	02	01	01

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
26	05	02	0	01	01	01	-	30	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	23	-
Presented papers	07	28	-
Resource Persons	-	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Regular monitoring and feedback in teaching
- Use of ICT in teaching
- Feedback Mechanism
- Student centred teaching and methods adopted
- Seminars were conducted in core subjects .
- Coaching for PSTET and CTET
- Regular class tests and provision of remedial teaching

2.7 Total No. of actual teaching days
during this academic year(sem-I & II)

204

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.(Sem-I)	116	1.1	18	80.7		100
B.Ed (Sem-II)	114	2.72	20	77.2		100
M.Ed.(Sem-I)	36	22	58.3	13.8		100
M.Ed (Sem-II)	34	29.4	52.9	17.6		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Academic Calendar
- Feedback Mechanism(Students feedback, Alumni feedback and Parents feedback
- Suggestion Box for the students.
- Grievance Redressal Cell
- Regular IQAC meetings with faculty, students and non-teaching staff
- Monitoring the functioning of different cells/committees and clubs

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	03
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	-	-	-
Technical Staff	01	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Establishment of Research Cell. The main purpose of this cell is to encourage research based activities.
- Organising research based seminars and workshops
- To promote action research for students during teaching practice
- Provision of incentives for faculty for research publications

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	04	09	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>
3.9 For colleges	Autonomy	CPE	DBT Star Scheme
	INSPIRE <input type="text" value="-"/>	CE <input type="text" value="-"/>	Any Other (specify) <input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	-	-	-	-
Sponsoring agencies	Self-financed	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency	<input type="text" value="-"/>	From Management of University/College	<input type="text" value="-"/>
Total	<input type="text" value="-"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS camp.
- AIDS Sanitation Awareness, Save Girl Child Campaign, School Campus beautification)
- Women health and social awareness programme
- Visit to old age home
- Tree plantation
- Students participation in co-curricular activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6064.71 Sq.m.	-	Institution	6064.71 Sq.m.
Class rooms	10	-	-	10
Laboratories	05	-	-	05
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	--	-	-	-

4.2 Computerization of administration and library

Library is already computerized .Issue & collection through BAR Code system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7166	638140	208	9150	7374	647290
Reference Books	800	12700	-	-	800	12700
e-Books	-					
Journals	26	12446	-	-	26	12446
e-Journals	-	-	-	-	-	-
Digital Database	-					
CD & Video	60	7500	22	-	60	7500
Others (specify)	Inflibnet					

- 80409 e-books and 3828 e-journals.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53	01	53	06	06	01	06	-
Added	-	-	-	-	-	-	-	-
Total	53	01	53	06	06	01	06	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Provision of computer with internet facility for staff
Use of ICT in teaching by faculty
Provision of computer lab with internet facility

4.6 Amount spent on maintenance in lakhs :

i) ICT	
ii) Campus Infrastructure and facilities	14093
iii) Equipments	
iv) Others	
Total :	14093

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation programme for students
- Parent-Teacher meets
- Alumni meeting
- Suggestion Box for students
- Guidance & counselling Cell

5.2 Efforts made by the institution for tracking the progression

- Feedback from students
- Self-appraisal
- Suggestion box
- Meeting with CRs, Faculty and fourth class employees

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
114	34	-	-

(b) No. of students outside the state

1

(c) No. of international students

-

Last Year(sem-1)						This Year(Sem-II)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
35	73	-	8	-	116	34	73	-	7	-	114

Demand ratio

Dropout % B.Ed.

1.75

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching classes for PSTET & CTET

No. of students beneficiaries

4

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

4

5.6 Details of student counselling and career guidance

- Guidance & Counseling cell working in the college
- Orientation programme or CTET & PSTET

No. of students benefitted

4

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-			

5.8 Details of gender sensitization programmes

Women Cell working in college. Gender related issues are discussed.

Female health awareness lectures organised

Seminars, competitions and other co-curricular activities organised on gender related issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16	80000
Financial support from government		
Financial support from other sources		

Number of students who received International/ National recognitions		
--	--	--

5.11 Student organised / initiatives

Fairs : State/ University level	-	National level	-	International level	-
Exhibition: State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students 7

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

To inspire students for lifelong learning and reaching the unreached6.1 State the Vision and Mission of the institution

Vision-

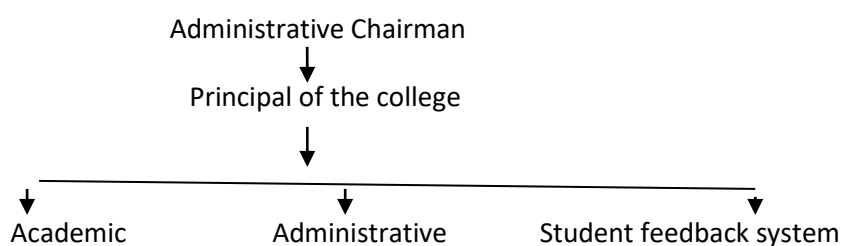
To create virtuous and meritorious personalities to serve humanity by setting commendable tradition of initiation and imagination.

Mission-

- To give the society and nation at large, well equipped productive members in the shape of good teachers.
- To prepare professional teachers who understand Indian values and culture, preserve them, enrich them and transmit to the next generation.
- To inculcate among the student-teachers a strong sense of commitment towards their duty and society at large.
- To develop in students the skills and competencies necessary to play the multifaceted role of teacher in the new millennium.
- To develop skills in student-teachers to face the challenges which crop up in their day-to day activities.
- To develop dynamic personality of the student-teachers to face the educational problems of the society and nation as a whole.
- To adopt all possible latest techniques which enhance the student-teachers' skills and competencies.
- To create among student-teachers an awareness about current issues and development in the field of education.
- To instil the spirit of fellowship among student-teachers to prepare them to be the global citizens through co-operation and peaceful existence

6.2 Does the Institution has a management Information System

Yes ,the Institution has a common hierarchy system to carryout management information system



Parents, students and faculty meetings are arranged for effective management information. Suggestion box for students is there to maximize the information management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is followed as per the university guidelines. Faculty members participate in syllabi framing committee meetings.

6.3.2 Teaching and Learning

- Academic calendar is prepared before the starting of session .
- Student centred teaching methods are recommended and adopted in the college.
- Team work skills are developed among the students through the activities covering morning assemblies, preparation for different functions, organizing seminars,paper presentations,and arranging different competitions.
- Teaching through ICT is also emphasized.
- Classroom seminars and students participations are also encouraged to develop their academic and social skills.
- Student profile is maintained for each student which contains the personal details such as photograph,address,phone no., email- Id,and other details.academic record of all the students is well maintained
- Group discussions, class seminars ,class tests and home assignments form an integral part of teaching learning process.
- Students are exposed to outdoor learning through educational trips, excursions and camps etc.
- Motivtion to students for research based activities(Action Research),case Studies etc.

6.3.3 Examination and Evaluation

- Unit tests are conducted for each subject.
- Students are evaluated keeping in view every aspect of personality.
- After the theory examination, answer sheets are assessed by following strictly the rules and regulations laid down by the university.
- The result is declared in stipulated time and the parents are informed about the performance of their wards.

6.3.4 Research and Development

Special incentives for faculty and students for research publications by the management

- Faculty and students are motivated to publish their research work in national and international journals.
- Research Cell is established for inculcating research oriented atmosphere in the college.
- Faculty is motivated and duty leave is provided to participate in research based activities such as seminars, conferences and workshops etc.
- Guidance for teachers to improve API through participating in seminars, conferences, publishing research articles, books etc.
- Improving Library and Lab facilities for research material.
- Motivating teachers for minor research projects.
- Guidance to students for action research during teaching practice.
- Faculty guidance for M.Ed, students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- All the labs are well equipped.
- Internet facility is given to all the computers in all the labs.
- Internet facility is provided to the faculty in staff room.
- Well maintained play ground and lawns.
- Proper attention towards campus cleanliness and beautification.
- Every year new books are added in the library.
- Library is computerized.
- Bar coding system is used.
- Subscription for reputed journals.
- E-journals are subscribed.
- Canteen is well furnished. Special attention towards health and hygiene

6.3.6 Human Resource Management

- Students being the prime human resource , the college strives of activities like NSS, Red Ribbon Club, and other social and cultural activities.
- Parents' involvement through Parent-Teacher meetings.
- Involvement of alumni and students through alumni and student council meetings.
- One faculty for one subject in one classroom of 50 students is being maintained throughout the year.
- Involvement of teaching staff through refresher courses, workshops etc.
- Non-teaching staff and administrative staff involvement through regular meetings.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created strictly following the rules and regulations laid down by the govt. ,university and UGC

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

The admission of students to the course is done following the rules and regulation laid down by the university.

The students are given admission through counselling on merit basis.

6.4 Welfare schemes for -

To maintain healthy atmosphere in the college various facilities are made available for the teaching ,non-teaching staff and students

Teaching Staff	<ul style="list-style-type: none"> • Duty leave for teachers to participate in faculty development programmes. • Special incentives for research publications. • Provision of maternity leave for female staff. • Internet facility in the staff room • Advanced payment against salary • Tea club for staff • Staff annual gathering celebrations.
Non teaching	<ul style="list-style-type: none"> • Advanced salary against salary • Maternity leave for female staff • Tea club for staff • Uniforms and other safety gadgets
Students	<ul style="list-style-type: none"> • Library facilities for all the students • Book Bank facility for the needy students. • Healthy and safe environment for students development. • Providing opportunities and platform to students for their all round development of personality. • Availability of Computers with internet facility free of cost • Admission fee is taken in instalments • Provision of basic facilities for students • Financial aid through student welfare scheme.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	Management
Administrative	Yes	NAAC	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Continuous Evaluation through class written and oral tests, Projects and Assignments.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Regular alumni meet is organized.

Suggestions are invited from them pertaining to the college issues and welfare of students. .

6.12 Activities and support from the Parent – Teacher Association

Regular functioning of Parent-Teacher association (PTA) in force.

Meetings are held to exchange views college affairs and welfare of the students.

Different issues are discussed in the meeting such as-

Attendance of the students, Dress code, Academic results ,

Discipline in the campus and co-curricular and extra curricular activities.

6.13 Development programmes for support staff

The support staff plays an important role in the development of the Institution.

The college has made provision of-

- Time bound allotted duties.
- Proper sharing of responsibilities.
- Annual gathering for staff
- Duty leaves for staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Students are motivated and aware for their environment by conducting environment awareness rallies, tree plantation and campus cleanliness and beautification camps.
- Special days regarding safe environment are celebrated
- Expert lectures are organized.
- Special duties of staff and students for cleanliness and pollution environment.
- Efforts are always made to make the campus eco-friendly.
- Plenty of trees and flower plants are planted and also properly maintained to make the campus beautiful, clean and eco-friendly
- Gardeners are appointed exclusively for this purpose.
- All types of pollution are partially restricted in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- IQAC working for quality maintenance
- Remedial Teaching
- Use of ICT in teaching-learning process.
- Environment awareness programmes.
- Guidance & counselling cell working in the college.
- Alumni & Parent-Teacher association meetings.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Special guidance and coaching for PSTET and CTET.
- Different Cells ,Clubs and Committees working efficiently in the college for quality upliftment
- External and Internal Academic audits were conducted
- Slow learners were motivated to improve their academic performance through Mentoring system
- Remedial teaching
- Workshops and Seminars were conducted for B.Ed Students to have research based pedagogic perspective
- Various competitions ,social and environment awareness programmes and other community services have been planned and executed
- Placement cell has been strengthened to provide career guidance to the

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Suggestion box installation for students to air their grievances.
- Conducting expert lectures ,seminars, and other competitions to update knowledge and experience of staff and students.
- Feedback mechanism is adopted.
- IQAC working in the college for ensuring quality maintenance.
- Appointment of Teaching Staff by strict screening measures.
- Celebration of important National and International days.
- ICT facilities both for teachers and students.
- Red Ribbon Club working in the college for AIDS awareness.

7.4 Contribution to environmental awareness / protection

- NSS Campus and community cleanliness camp was organized.
- Cleanliness throughout the Campus is maintained for which employees are recruited exclusively.
- Maximum efforts are being put to avoid all types of pollution
- Tree plantation programme in the college campus

7.5 Whether environmental audit was conducted? Yes ☐ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis---

Strengths-

- Best instructional and infrastructural facilities.
- Started M.Ed. Course
- Well equipped labs and library.
- Opportunities and incentives for professional development of teachers.
- Opportunities and platform provided for full development of all the aspects of students' personality.
- Accredited with grade A by NAAC (CGPA 3.02)
- Well qualified and competent faculty.
- Significant student support activities and related rewards.
- Accurate Implementation of Academic Calendar.
- No ragging incidence till date.
- Active IQAC

Weaknesses –

- Financial problems of student Teachers
- Problems raised by married Female Student Teachers.
- Intellectual level of student Teacher
- Declining hardship of students

Opportunities-

- To conduct faculty development programmes.
- To get opportunities for professional growth.
- To use ICT in teaching –learning process.

Threats-

- Motivating students to give more time to develop English language skills.
- Mushrooming of B.Ed colleges adversely affecting the admissions.
- Improving University results and merit positions.

8. Plans of institution for next year

- To promote faculty Development programmes.
- To promote use of ICT.
- To arrange educational tours and excursions.
- To celebrate important national and international days.
- To maintain students dress code in the college
- To strengthen Mentoring system and remedial teaching.
- Technology integrated teaching to continue.
- Keeping the website active with recent postings.
- Regular meetings of teaching and non-teaching staff by IQAC
- Remedial measures /tutorials for weaker students.
- To lay stress on eco-friendly atmosphere in the campus.
- To hold Alumnae and Parent-Teacher meets.
- To conduct expert lectures .
- To ensure participation in Inter college and university level competitions.
- To arrange community linkage and services programmes.
- Extra-curricular and co-curricular activities through the participation of the students at the college and university level.

Name: Anju Sharm

Name: Dr Namesh Kumar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
